

Unified School District No. 308 Reno County, Kansas

## Hutchinson Public Schools

Hutchinson, Kansas

### ***Technology Request***

**for iPad and Chrome Apps**

(This form required for new apps for iPads and Chrome)

Name of staff member making request: \_\_\_\_\_

School/Location: \_\_\_\_\_ Position: \_\_\_\_\_

What type of app are you requesting (please circle one of the following options): iPad Chrome

Describe what you are requesting. Include in your comments what the item is, what it will be used for and how it will be used.

Describe the educational purpose of this App.

Number of App Licenses Requested: \_\_\_\_\_

Cost per App/license: \_\_\_\_\_

Funding source (including line item if known): \_\_\_\_\_

Are Apps being proposed for purchase compatible with current hardware? (May need to consult with Technology Support Center staff.) \_\_\_\_\_ Yes \_\_\_\_\_ No

List specifications/system requirements for proposed purchase: \_\_\_\_\_

Signature of staff member: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Signature of supervisor: \_\_\_\_\_

**Supervisor sends to the appropriate person to review**

HHS – Lisa Yantes, CTEA – Shirley Yoder, HMS – Holly Binns, Elementary – Sheena Wyatt

Recommendation: \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit this document to the Curriculum Office at the Administration Center.**

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