

Unified School District No. 308 Reno County, Kansas

Hutchinson Public Schools

Hutchinson, Kansas

Technology Request for iPad and Chrome Apps

(This form required for new apps for iPads and Chrome)

Name of staff member making request: _____

School/Location: _____ Position: _____

What type of app are you requesting (please circle one of the following options): iPad Chrome

Describe what you are requesting. Include in your comments what the item is, what it will be used for and how it will be used.

Describe the educational purpose of this App

Number of App Licenses Requested: _____

Cost per App/license: _____

Funding source (including line item if known): _____

Are Apps being proposed for purchase compatible with current hardware? (May need to consult with Technology Support Center staff.) _____ Yes _____ No

List specifications/system requirements for proposed purchase: _____

Signature of staff member: _____ Date submitted: _____

Signature of supervisor: _____

Supervisor sends to the appropriate person to review

HHS – Lisa Yantes, CTEA – Shirley Yoder, HMS – Roxy Cline, Elementary – Lynette McLean

Recommendation: _____ Approve _____ Deny

Signature _____ Date _____

Submit this document to the Curriculum Office at the Administration Center.

August 2016

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