

If you believe that you are eligible for school transportation based on the guidelines below, or you wish to have your situation considered by the district and/or the busing company, please continue with the form below.

This form does not apply to activities or athletics trips.

Completion of this form does not guarantee transportation for your student.

USD 308 Bus Eligibility Guidelines

Most students are assigned to their resident (neighborhood attendance center) schools and are within walking distance. Parents choosing to enroll their student(s) in any other school are responsible for transporting their student(s) to and from school.

- My student lives in the Careyville area and former Grandview area (will be bused from a designated bus stop)
- My student has been determined to be eligible for transportation through an IEP or 504 plan
- My student participates in the sixth-grade honors math program, but attends the checked school below for the remainder of the day. Transportation is provided from McCandless, Faris or HMS at Allen to one of the schools below.
 - Avenue A
 - Graber
 - Lincoln
 - Morgan
 - Wiley
- My student is designated as homeless
- My student needs busing to Boys and Girls Club or the Teen Center after school (will be bused from school)
- My student attends HMS-7 or HMS-8 and wishes to be bused between buildings before and/or after school
- My student attends HMS-7 or HMS-8 and wishes to be shuttled to practice for the sport(s) indicated below:
 - Volleyball
 - Boys Basketball
 - Girls Basketball
 - Cross Country

Other situations may be considered as requested by a building principal or the special education director with the approval of the Director of Operations. Please contact your building principal or the special education director to initiate the request.

- After reviewing the guidelines, my student is NOT ELIGIBLE for district busing.**

If your student is eligible, please continue with the form on the next page.

Updated 7-6-16

USD 308 does not discriminate on the basis of race, religion, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

DURHAM SCHOOL SERVICES BUS RULES AND PARENTAL AGREEMENT

Parents and students,

In an attempt to better inform you of policies and procedures of the school bus transportation system, this copy of regulations is being shown here for your inspection.

Please read the information with your child to make them better aware and then fill out and **submit the agreement form**. A parent/guardian's signature is required.

For safety reasons, all riders, pre-kindergarten through sixth grade, will be required to have an official bus identification tag.

1. When boarding the bus, students are to be seated and remain seated until arrival at their destination.
2. The driver is in charge at all times. When on activity trips, the teacher/sponsor and driver are in charge.
3. It is **mandatory** that the bus driver see a parent when a pre-school student is dropped off at stop. **If no parent is seen the child WILL BE returned to the school and you will be responsible for picking them up.**
4. No pets or other animals in boxes, jars or other containers will be allowed on the bus.
5. Radios and other audio equipment will not be permitted on the bus unless the student is wearing headphones to listen to the music.
6. Students should remain quiet at all railroad crossings, and there should be minimal noise while passing through town.
7. **NO EATING OR DRINKING ON THE BUS.** Please do not send your child on the bus with uneaten breakfast. We have to remember that children with food allergies cannot be exposed to certain foods.
8. Students are NOT to place their hands or any other part of their body out of the windows.
9. No fighting or horseplay on the bus. **Classroom conduct shall be observed at all times.**
10. Each student **WILL** be held accountable for any damage and destruction of bus and personal property. This includes graffiti and seat destruction.
11. If your student will not be riding the bus on a particular day, notify the bus office in advance.
12. Changes in pick-up and drop-off locations shall require **a 24-hour notice in writing** from the parent/guardian so another route may be notified of the change.
13. Driver may not transport any person not regularly assigned to the bus unless otherwise authorized by building administrator.
14. The driver will assign seating arrangement K-12 on the bus.

Updated 7-6-16

USD 308 does not discriminate on the basis of race, religion, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

15. The use of alcohol, tobacco and/or drugs is **NOT** permitted on the bus or at the bus stops. The use of matches and/or lighters will not be permitted.
16. Obscene and unacceptable language, gestures and signs will not be tolerated and will result in disciplinary actions.
17. Students who need to cross the street must pass 10 feet in **FRONT** of the bus and establish eye contact with the driver before doing so. Students should **NEVER** walk behind the bus. Students are to stand a minimum of 10 feet back from the road while waiting for the bus. **This is a major safety issue and applies to all students, kindergarten through 12th grade. NO EXCEPTIONS.**
18. The school bus is an extension of the school day. All school rules and regulations which pertain to the students are applicable on the bus at all times.
19. Skateboards are **NOT** allowed on the bus. **NO EXCEPTIONS.**
20. Students may be videotaped while riding the school bus. The viewing of these tapes is subject to the guidelines set by the school district.
21. The use of cell phones and taking pictures with camera phones will not be allowed on the bus. Phones will be confiscated.
22. Instruments are to be taken to the seat with student and may be held or placed under the seat. Instruments **WILL NOT** be left with the driver or unattended in a seat. Instruments are not to be played on the bus.

If you have any questions please call: Mike Simmons at Durham School Service at 620-665-6595

Updated 7-6-16

USD 308 does not discriminate on the basis of race, religion, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

Please print

Student Name: _____ Student Age: _____ Student Grade: _____

Parent(s) Name(s): _____

Home Phone No.: _____

Student's HOME Address:

Emergency Contact: _____ Relationship: _____

Emergency Contact Phone No.: _____

School Building Attending: _____

A.M. Pick-up Address (home / daycare / other):

A.M. Phone #: _____

P.M. Pick-up Address (home / daycare / other):

P.M. Phone #: _____

P.M. Drop-Off Address (home / daycare / other):

We have read the above rules and fully understand the passenger responsibilities.

Student Signature: _____

Parent Signature: _____

For office use only:

Bus Number ridden in the morning: _____

Bus Number ridden in the afternoon: _____

Updated 7-6-16

USD 308 does not discriminate on the basis of race, religion, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.