



## HHS IB ACADEMIC HONESTY AGREEMENT

The IB is committed to academic honesty. All candidates' work should be based on their own work using proper citations when needed. Essentially, "academic honesty is: making knowledge, understanding and thinking transparent." (*Academic honesty in the IB educational context (2014)*, page 1). Academic honesty is part of being "principled", a learner profile attribute where learners strive to "act with integrity and honesty" as we question, inquire and act (*IB learner profile in review: Report and recommendation (April 2013)*, page 21).

**Malpractice** is considered to be behavior which results in a candidate "gaining an unfair advantage in one or more assessment component(s). Malpractice includes:

- **plagiarism** – the representation of another person's work or ideas as one's own,
- **collusion** – supporting malpractice by someone else e.g. by allowing one's work to be copied, (allowing a student to peek at your paper during an exam, collaborating on a "work alone" assignment, providing information to another student rather than having him/her do his/her own work, using electronic devices to send or receive information or take pictures of exams)
- **duplication** of work – presenting the same work for different assessment components,
- any other behavior that gains an unfair advantage for a candidate, e.g. falsifying a CAS record". (*Academic Honesty: Diploma Programme*, IBO, Geneva, 2011.)

**Plagiarism can be avoided by acknowledging sources in the correct way.** Using the words and ideas of another person to support an argument and integrating them with one's own in an accepted and correct way is an important academic skill. But it is wrong to take material from any source, including the internet, and use it as one's own without acknowledgement.

**It is not sufficient to list sources in a bibliography or footnote.** Passages that are quoted word-perfect must be enclosed in quotation marks and references provided. Data bases, web sites and other electronic media must be treated in the same way as books and journals. All maps, graphs, artwork, and photographs must be thoroughly cited if they are not the student's own work.

If in doubt about acknowledging sources, please consult a teacher, supervisor, librarian or IB Coordinator.

**All works deemed to be student originals will be submitted to turnitin.com for verification.**

**If malpractice is detected, the following disciplinary steps will occur for each class:**

- 1<sup>st</sup> offense: The student will be given a warning by the teacher. The teacher will also contact the parent and IB Coordinator about the infraction. The student will receive a zero on the assignment.
- 2<sup>nd</sup> offense: In addition to the student receiving a zero on the assignment, there will be a conference held with the student, parent, teacher and IB Coordinator.
- 3<sup>rd</sup> offense: The student will be suspended from the IB course with loss of credit and potential loss of exam fees depending upon IBO payment deadlines. If the student has received a scholarship for a portion of the exam fees, the full amount must be repaid before graduation.

I have read and fully understand the HHS IB Academic Honesty Agreement

\_\_\_\_\_  
Student Signature                      Date

\_\_\_\_\_  
Parent/Guardian Signature                      Date

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Print Student's Name

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Print Parent/Guardian's Name