

Student/Parent Information Changes

Please print this out, complete and return to the school office

Student's name: _____

School: _____

Grade: _____

List any changes for current Primary Guardian Information:

Name: _____

Relationship to Student: _____

Address: _____

Home phone: _____ Cell Phone: _____

Work phone: _____

Email address: _____

(You will need to bring in documentation for any changes of home address before we can make changes for primary guardian.)

PROOF OF ADDRESS: The district accepts the following proof of address:

- **One** of the following: Current (**not more than 60 days old**)
 - Electric bill
 - Gas bill
 - Water bill with name and address of service location

OR

- **Two** of the following: Current (**not more than 60 days old**)
 - Bank statement
 - Credit card statement
 - Vehicle registration
 - Home owner's, renter's, or vehicle insurance bill
 - Mail from government agency or social welfare institution
 - Rental or lease agreement showing property address and contact information for the landlord
 - Mortgage statement showing address of property
 - Real estate closing statement
 - Check stub with address from employer

The district reserves the right to verify the location of a student's residence. Failure to prove residency will result in student being enrolled in actual boundary school or school of district's choice to balance class sizes.

List any changes for current Secondary Guardian Information:

Name: _____

Relationship to Student: _____

Address: _____

Home phone: _____ Cell Phone: _____

Work phone: _____

Email address: _____

List any changes for Emergency Contacts:

Emergency Contact 1

Name: _____

Relationship to Student: _____

Address: _____

Home phone: _____ Cell Phone: _____

Work phone: _____

Email address: _____

Emergency Contact 2

Name: _____

Relationship to Student: _____

Address: _____

Home phone: _____ Cell Phone: _____

Work phone: _____

Email address: _____

List any other changes to your child's information: