

## **JGFGB Supervision of Medication**

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The Diagnosis and treatment of illness and the prescribing of drugs and medicines are not the responsibility of the public schools and are not to be practiced by any school personnel, including school nurses, unless authorized.

In certain circumstances when medication is necessary in order that the student remain in school, the school may cooperate with parents in the supervision of medication that the student will use. However, the medical professional authorized to prescribe medication or the parent if the medication is a non-prescription medication, must send a written order to the principal who may supervise the administration of the medication or treatment. Parents must submit a written request to the principal requesting the school's cooperation in such supervision and releasing the school district and personnel from liability in connection with the administration of such medication.

School personnel shall not be required to be custodians of any medication except as required by a written order of a licensed medical provider or, in the case of nonprescription medication, when requested in writing by a student's parent or guardian.

Medication shall be examined by the employee administering the medication to determine if it appears to be in the original container, to be properly labeled and to be properly authorized by the written order of licensed medical provider or, in the case of nonprescription medications, by the student's parent or guardian. Two containers, one for home and one for school should be requested from the pharmacist. Only oral medications should be administered except in emergency situations.

Any changes in type of drugs, dosage and/or time of administration should be accompanied by new physician- approved prescription or order along with parental consent and a newly labeled pharmacy container.



All medication maintained in district facility including medication requiring refrigeration should be kept in a locked container

Medications should be inventoried every semester. Out-of-date stock should be returned to parent or destroyed.

Over-the-counter medications should not be maintained in any district facility, including athletic training areas, without written parental consent and instructions of administration. The principal may choose to discontinue the administration of medication provided that the parents or medical person are notified in advance of the date and the reasons for the discontinuance.

After medication is administered, students should be observed for possible reactions to the medication. This observation may occur at the site of administration or in the classroom.

An individual record should be kept of each medication administered on forms prescribed by the superintendent.

In the administration of any medication, district personnel shall not be deemed to have assumed any legal responsibility other than acting as a duly authorized employee of the school district.

This policy shall be shared with all local physicians and dentists where practicable. Forms for authorizing the administration of prescription medications shall also be made available to the health care providers in the community

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