

## LUNCH CANCELLATION NOTICE

- Please return 6 weeks in advance when possible or ASAP, any time students will be absent for lunch
- Return to your school's foodservice secretary

Today's Date \_\_\_\_\_

Contact Name \_\_\_\_\_

Field Trip Date \_\_\_\_\_

School \_\_\_\_\_

Destination \_\_\_\_\_

Teacher(s) \_\_\_\_\_

Grade(s) \_\_\_\_\_

Total # of Students Absent \_\_\_\_\_

Approx. # of students who eat school lunch \_\_\_\_\_

Will students be eating at another Hutchinson School    YES        NO   

Which School \_\_\_\_\_

Will students be eating a district prepared sack lunch?    YES        NO   

Please send in sack lunch request at least 2 weeks prior to event.

Will students be eating a district prepared pizza party?    YES        NO   

Please send in pizza party request at least 2 weeks prior to event.

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OFFICE USE ONLY

Notification sent to satellite kitchen